



## *Plan It Events, LLC*

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FEI#: 77-0632217

## **Wedding Consultant Packages**

Your wedding day, what a very special once-upon-a-lifetime Event! There is so much to do and think about that at times can be quite an overwhelming experience. Plan It Events, LLC would like to help and never let you forget to relax and enjoy the whole experience.

We can do a little or as much as you need done. We can simply be a consultant or assist with every little detail. We will begin with a free consultation to find out your needs and help develop a plan of action and budget and from this we can respond to what is left to be done. We can help with coordination, decorations, menu planning, invitation selection and ordering, flowers, music, entertainment, catering, cakes, centerpieces and can assist with set-up and tear down...Anything to make your wedding the event of your dreams!

Consultations are by appointment only. Call for information or appointment.

### **Custom Wedding Packages**

#### *Platinum Package*

*\$ 1,500.00*

This package is designed for the bride and groom that would like assistance with their wedding planning from the very beginning stages until the last guest leaves with complete custom coordination. Includes personalized wedding planner with detailed budget, calendar and checklists. Monthly consultation meetings (weekly, one month prior to the event) and unlimited access via phone and email. Expert advice and assistance with Etiquette, budget and creative consultation (themes & décor). Assistance with vendor selections, contracts and final confirmations. Detailed and personalized wedding event itineraries for wedding party and families. Management of entire event from rehearsal to the end of the reception. Personal collection and security of wedding gifts and personal keepsakes.

#### *Gold Package*

*\$ 1,000.00*

The Gold package works well with the bride and groom that would like a coordinator to guide them along their planning process. Includes six in-person consultations and unlimited access via phone or email. Custom wedding calendar and checklists with detailed wedding day itineraries for wedding party and families. Unlimited vendor referrals and assist with final vendor confirmations. Management of entire event from rehearsal to the end of the reception. Personal collection and security of wedding gifts and personal keepsakes.

#### *Silver Package*

*\$ 600.00*

The Silver package works well with the bride and groom that have planned their perfect day and would like a Coordinator to ensure the perfect execution of these plans so they can enjoy every minute. Includes two in-person consultations and unlimited access via phone or email. Detailed wedding day itineraries for wedding party and families. Coordinate with final vendor confirmations and commitments. Personal direction of rehearsal, wedding day and reception up to 10 hours. Personal collection and security of wedding gifts and personal keepsakes.

Each wedding is unique and special. This special day is designed with your individual style and interests in mind. We are here to assist you and can do as little or as much as you would like or need.

We are simply here to assist you in making your wedding *Out of This World!*

*Other Services:*

*A La Carte*

Charged at an hourly rate of \$50.00 per hour

- ◆ Budget Preparation and Analysis
- ◆ Discuss Ceremony and Reception venues
- ◆ Venue Tours
- ◆ Discussion of theme, design and décor
- ◆ Itinerary, timeline and development

*Balloon Decorations & Bows*

*\$per Quote*

Includes any balloon decorations for showers, bachelor/bachelorette parties, rehearsal dinner, ceremony, and/or reception. Could include columns, arches, false ceilings, bouquets, or table decorations. Plan It Events, LLC also has a deluxe ribbon maker that can make custom bows up to 3 colors ranging in size from 6" to 20" for your event. Each event is considered case-by-case and we can offer a free consultation and quote.

*Equipment Rental*

*\$per Quote*

Plan It Events, LLC has a variety of reception supplies, table decorations and wedding items that are available for rent. Items include arches, wide selection of vases, mirrors, candles, marbles, tulle, lights and so much more. Each event is considered case-by-case and we can offer a free consultation and quote.

*Wedding Announcements and Stationary*

*\$per Quote*



*Carlson Craft*  
*One source, endless possibilities.*

Plan It Events, LLC is an authorized Carlson Craft® distributor, the nation's leading wholesale printing company. One of the most important aspects of your event is the invitation or announcement and we can assist in designing the stationary that is right for you. You can browse through hundreds of selections through one of our many books or through the Carlson Craft web site. Carlson Craft also offers a wide selection of wedding products, accessories and gifts. Contact Plan It Events, llc for a free consultation and quote.

*Thank you for your consideration*

*Lisa Croston and Missy Hitch*